



Contract # _____

STATE OF UTAH CONTRACT

1. CONTRACTING PARTIES: This contract is between the following agency of the State of Utah:

Department Name: _____ Agency Code: _____ Division Name: _____,
referred to as (STATE), and the following CONTRACTOR:

Name

Address

LEGAL STATUS OF CONTRACTOR

- ☐ Sole Proprietor
☐ Non-Profit Corporation
☐ For-Profit Corporation
☐ Partnership
☐ Government Agency

City State Zip

Contact Person _____ Phone # _____ Email _____

Vendor # _____ Commodity Code # _____

2. GENERAL PURPOSE OF CONTRACT: The general purpose of this contract is to provide:

3. PROCUREMENT: This contract is entered into as a result of the procurement process on RX#, _____, FY _____
Bid# _____ or a pre-approved sole source authorization (from the Division of Purchasing) # SS _____.

4. CONTRACT PERIOD: Effective Date _____ Termination Date _____ unless terminated early or extended in
accordance with the terms and conditions of this contract. Renewal options (if any) _____.
All payments under this contract will be completed within 90 days after the Termination Date.

5. CONTRACT COSTS: CONTRACTOR will be paid a maximum of \$ _____ for costs authorized by this contract.
Additional information regarding costs: _____

6. ATTACHMENT A: Division of Purchasing's Standard Terms and Conditions

ATTACHMENT B: Scope of Work

ATTACHMENT C: N/A

Any conflicts between Attachment A and other Attachments will be resolved in favor of Attachment A.

7. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:

- a. All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
b. Utah State Procurement Code, Procurement Rules, and CONTRACTOR'S response to Bid # _____
dated _____.

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

CONTRACTOR

STATE

Contractor's signature Date

Agency's signature Date

Type or Print Name and Title

Director, Division of Purchasing Date

Director, Division of Finance Date

Agency Contact Person

Telephone Number

Fax Number

Email

(Revision 3/1709)